



ACADEMIC
&

ADMINISTRATIVE
AUDIT

2022-2023

GOVT. GENERAL DEGREE
COLLEGE,
GOPIBALLAVPUR-II

Academic & Administrative Audit

Academic and Administrative Audit

Academic and administrative audit of an Institution is a formal examination of quality assurance mechanisms and their implementation in the institution and to ensure the quality outputs through quality inputs. This is essential for continuous improvement of an Institution through optimal utilization of the existing resources and requirement of the additional resources to provide quality education.

The motive of Higher Education in India is to foster the regional and cultural strength of the Institution by introducing innovative systems and practices and achieve the mission of the Institution. Presently the Institutions are voluntarily engaged in reviewing the various activities and performances by the national, govt and non govt agencies. The National Assessment & Accreditation Council has been evaluating the institutional quality periodically in order to enhance the quality in the national as well as global level. Introduction of Internal Quality Assurance mechanisms in all the Institutions is a vital step to actively monitor the day-to-day activity and performances of the Institution without compromising the quality.

About The College

Government General Degree College, Gopiballavpur-II is established in the year 2015 and located at the bank of Dulung river at Beliaberah village in the Jhargram district. This is an approach of State Government to decentralize higher education and enrich the thoughts & minds of the students of Junglemahal. This college is affiliated to Vidyasagar University, Midnapore. It started its academic function from the session 2015-16 with 5 Honours Departments Bengali, English, Sociology, Anthropology, Geology and 2 generals in BA & BSc.

This College is having qualified, dedicated faculty members and Office staffs. All the staffs are always engaged themselves motivating and inspiring students to build up their capacity in various desirable sections. Healthy ambience of this College campus maintained by the stakeholders is our best policy to achieve excellence not only in Teaching - Learning but also in other co-curricular fields. We are determined to make this Institution a center of excellence. This College has passed 8 years and the graduates from this Institution are pursuing higher education in and outside of the state. Some of our graduates joined different sectors as employee. The talented mind from the corners of the district take admission in this Institution and fulfil their desire. Thank to Higher Education Departments, Govt. of West Bengal and our stakeholders for unwavering commitment and their impeccable support. This has been a precursor in allowing us to raise our ladder to the next level and as well enabled us to realise our new thrust. It is our collective pleasure to invite our partners in government, industry and the community to engage with us in realizing our vision of Aim high, Shoot high . When you shoot, always aim for the moon so that if you miss this big target, at least your bullet will settle for one of the many stars. Remember a journey of a thousand miles starts with a single step. Let us walk this journey side by side with each other until we help you realize your career aspirations.

Vision:

To build up capacity of students and make them strong enough to cope up in the challenging environment as well as transform the societal status as desired. Also enable them caring for the nature and stand beside the neighboring aspirants to build healthy and prosperous society. Our aim is to boost their stewardship effect and not merely thinking of their own.

Institutional Profile

Curriculum:

Government General Degree College, Gopiballavpur-II runs the programmes as per the prescribed curriculum of Vidyasagar University. Besides that, the College shapes the curriculum through innovative learning processes and giving emphasis on the areas keeping in mind the mission and vision of our Institution.

The prescribed University curriculum is implemented through Teachers' Council sub committees such as 'Academic Bodies ' in consultation with the IQAC of this Institution. This Committees ensures that curriculum objectives (Course and Programme outcome) are achieved through implementation of this. Then different departments have their mechanism of implementing or executing the prescribed curriculum. They allocate the workload in taking classes, laboratory activities, internal examinations, continuous assessment, review of students' performance, mentoring the students.

There is a provision of on duty leave for capacity building of the Teaching and Non-Teaching faculties, leave for personal affairs that granted by the higher education department of Govt. of West Bengal.

The technological and infrastructural support is also provided by the Govt. in different phases for quality enhancement and better teaching learning and extracurricular activities of the students and other stakeholders.

Annual observation of various events like celebration of Independence Day, Republic Day, International Day of Yoga, World Aids Day, World Environment Day and many awareness and sensitization programmes held every year.

The College has introduced value added course in addition to regular curriculum of the University. and gives academic flexibility and opportunities for interdisciplinary studies and learnings. The broad areas covered by the syllabus of CBCS and additional courses equip them to compete in this world. There is a provision of scholarships provided by the Govt. and Non-Govt. agencies for the meritorious and needy unprivileged students. The Job assistance initiatives and mentorship programme taken by the Institution help the students to build up their confidence. Infrastructural support is there for differently abled students to ease their study and pursue higher education.

Students club like Kanyashree Club, Electoral Literacy Club, NSS engage the students for betterment of the society and the opportunity of developing their own skill and to establish themselves as a vibrant and responsible citizen.

The competency of the students is developed through the argument on gender issues, climate change and legal issues which are now a part of the curriculum.

A feedback system is there for all the stakeholders for assessing institutional regular activities and other existing resources whether they are sufficient and look into the matter arise and suggestions for upliftment of the Institution in a democratic way.

SL. NO.	PARTICULARS	REMARKS
1	Head of the Institution	Officer-in-Charge
2	Is the perspective and strategic plan prepared and being followed in the Institution	Yes
3	Office automation	Yes
	Online admission	Yes
	Registration	Yes
	Enrolled for examination	Yes
	Students' fees collection	Yes
	Maintenance of financial accounts	Yes
	Maintenance of employee accounts	Yes
4	Is there a College website	Yes
5	Is the College Library automated?	Yes, semi automated
	a. Record of books	Yes
	b. Issue & return of books	Yes
6	Library provide open access facility?	Yes
7	Is there Internet facility in the library?	Yes
8	Is there an Anti-ragging Cell in the college?	Yes
9	Is there a Anti Sexual Harassment Cell?	Yes
10	Do the Institution has Alumni Association?	Yes
11	Do you organize Institution & Stake holders meet	Yes
12	Total Permanent Staff (Teaching)	25
13	Faculties have attended FIP	Yes
14	Faculties have attended Refresher or Orientation Courses	Yes
15	Participation of Faculties in Capacity Building Workshops	Yes
16	Teachers with M.Phil as the highest qualification	05
17	Teachers with Ph.D as the highest qualification	15
18	Articles in refereed Journals, Books and Edited volumes	Yes
19	Sponsorship of events and resources generated	Yes
20	State /National/ International level Seminars/workshops/conferences organized	Yes
21	Use of Power Points in Classes	Yes
22	Does the Institute do anything for the improvement in learning quality enhancement?	Yes
23	Do you conduct study visits, field trips, Exhibitions learning quality	Yes

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	enhancement?	
24	Are any Personality development programmes conducted?	Yes
25	Do you organize & document various extra-curricular activities?	Yes
26	College has any Feedback Mechanism	Yes
27	Campus Area	4.33 acre
28	Campus Ownership	Under process
29	Do you have separate reading area for student	Yes
30	Laboratories	Yes
31	Security	Yes
32	Potable Water facility	Yes
33	Power Backup facility	Yes
34	Washroom facility (for Male)	Yes
35	Washroom facility (for Female)	Yes
36	Washroom facility (for Staff)	Yes
37	Parking	Yes
38	Class rooms (as per requirement)	Less
39	Staff room with separate cabins	No
40	Seminar Room	Yes
41	Common room (Girls)	Yes
42	Health Centre facility	No
43	Sports Facility	Yes
44	Indoor Sports facility	Partial
45	Gymnasium	Yes
46	Hostel (Boys)	No
47	Hostel (Girls)	No
48	Transportation for students	Local conveyance
49	Support services (Bank/PO/Xerox)	No
50	Canteen	Yes
51	Garden	Yes
52	Auditorium/ Assembly hall	Yes
53	Internet facility: For Staff & students	Yes
54	Overall Maintenance	Yes

Departmental Seminars/Webinars

Sl. no.	Department	Seminar	Start Date	Level	Sponsor	Type	Venue
1	History	Domestic Violence and Indian Women	18/11/2020	College	Self	Webinar	College seminar hall
2	Philosophy	Buddhist Ethics and Metaphysics	12/12/2022	State	Self	Seminar	College seminar hall
3	IQAC	Research Methodology	09/02/2023	College	Self	Seminar	College seminar hall
4	IQAC	National Education Policy-2020	03/04/2023	College	Self	Seminar	College seminar hall
5	English	Seminar on Shakespeare and his life	27/04/2023	College	Self	Seminar	College seminar hall

Departmental Events

Sl. No	Department	Event	Date of Event	Attended	Venue
1	English	Quiz, Recitation, Drawing	27/04/2023	72	College seminar hall & class room
2	Bengali	Saradia		67	College seminar hall
3	All Departments	Freshers welcome	05/09/2022	187	College seminar hall
4	Bengali	Basantotsava		69	College seminar hall
5	All Departments	Orientation of the freshers		156	College seminar hall
6	English	Inauguration and display of Wall Magazine	27/04/2023	72	College seminar hall

7	Philosophy & Mathematics	Observance of world water day	22/03/2023	82	College seminar hall
8	All Departments	Fairwel of the outgoing students	15/09/2023	134	College seminar hall
9	Bengali	Inauguration and display of Wall Magazine	12/04/2023	61	Outside Bengali Department

Departmental Guest Lectures

Sl. No.	Department	Lecture	Topic	Resource Person	Organized by	Date
1	Bengali	Lecture	প্রাত্যহিকতায় রবীন্দ্রনাথের গান	Monua Panja	Dept. of Bengali	29/02/2020
2	History	Lecture	Indian Renaissance: Different aspects of social reforms in the 19th century	Inder Mukherjee	Dept. of History	31/03/2021
3	History	Lecture	মুঘলদের সাথে রাজপুতদের সম্পর্ক	Alauddin Seikh	Dept. of History	01/04/2022
4	Anthropology	Lecture	Tribes of India	Dr. Aritra Samajdar	Dept. of Anthropology	18/02/2023
5	History	Lecture	Gandhiji and Indian freedom movement	Naran Chandra Murmu	Dept. of History	27/01/2023
6	Philosophy	Lecture	Man and environment (sec_2), ethics, human rights. Hume.	Amrita Roy	Dept. of Philosophy	20/04/2021
7	History	Lecture	Sri Ramakrishna and the Brahmanical Society	Sujit Das	Dept. of History	07/06/2022
8	Bengali	Lecture	Sesher Kobita Upanyaser Silporup	Dr. Tanmoy Singha Mahapatra	Dept. of Bengali	14/12/2022
9	History	Lecture	Socio-economic factors in the rise of early Buddhism	Susen Gangopadhyay	Dept. of History	02/12/2022

Summary of Report:

- Admission process is transparent and the records are well maintained.
- Good number of textbooks are there in library and with volume.
- The laboratory is good for the students.
- Academic Management is focused to achieve the learning outcome.
- Curricular and Co-curricular activities are there for holistic development of students.
- Teaching Learning and Evaluation process is continuous and appropriate.
- Life support system like drinking water,electricity backup, napkin vending machines are well maintained
- IQAC provides support for Faculty development and Orientation Programmes for students.
- IQAC has feedback mechanism obtained from various stakeholders
- Common room, canteen, sports facility, gymnasiumare good.
- Departmental activities are conducted
- Field visits and industrial visits are held for exposure of the students

Conclusion:

- ✚ Faculties are competent, qualified, knowledgeable and dedicated.
- ✚ Good cooperation and communication by all the staffs during the audit.
- ✚ Infrastructural facilities are good.
- ✚ Students are disciplined and active.
- ✚ Academic calendar is framed with the conformity of University calendar.
- ✚ Good harmony exists among all the staffs.
- ✚ Computer and internet facility is well
- ✚ Interactions with guest lecturers, special visit to Industry boost their knowledge
- ✚ Mentorship is well implemented

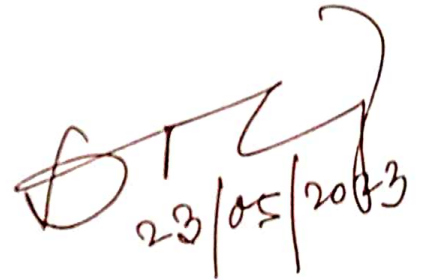
Recommendations:

- ✓ Research projects should be brought.
- ✓ Faculty development programmes should be arranged.
- ✓ Professional programmes has to be arranged for non-teaching staff.
- ✓ Number of faculty attending FIP may be increased
- ✓ Number of faculty with Ph.D as highest qualification should be achieved
- ✓ Number and quality of publications per faculty should be enhanced
- ✓ Number of books authored per faculty may be increased



Officer-in-Charge,
Jhargram Raj College (Girls' Wing)

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Jhargram Raj College (Girls' Wing
(Govt. of West Bengal)
Jhargram-721507



23/05/2023

Principal,
Jhargram Raj College

Principal
Jhargram Raj College
Jhargram, West Bengal- 721507